



## Job Description

### Creeler/Support personnel (full time position)

- First shift 8:00 am – 4:00 pm
- Second Shift 4:00 pm – 12:00 am
- Third shift 12:00 am – 8:00 am
- Monday thru Friday

### Essential Duties and Responsibilities

- Creeling – 80% of the job – putting yarn spools onto the creel and preparing for warping
- Picking raw material with forklift per work instructions (we will certify forklift drivers)
- General cleanup and housekeeping on the floor – 10 % of the job
- Changing and setting up weaver beams
- Able to react to change productively and handle other essential tasks as assigned

### Abilities

- High attention to details
- Self-motivated and performance driven
- Analytical ability
- Verbal communication skills
- Excels working in a team environment
- Dexterity

### Physical Demands

- Standing 80% of the time operating the machine
- Walking 20% of the time operating the machine and creeling
- The ability to lift, carry, and pull up to 45 lbs.
- The ability to stoop and kneel when handling yarn
- The ability to reach and handle when operating the machine and handling yarn
- The ability to hear any machine signals
- Good vision and depth perception to handle yarn
- Applicants must submit to and pass a pre-hire physical and drug screening
- Full COVID-19 vaccination is required to be considered for employment at Warptek



### **Qualifications**

- High School Diploma or GED
- Previously worked in a fast-paced manufacturing environment

### **Benefits**

- After a 90-day probation period, employee will receive 100% company paid health insurance, dental insurance, vision insurance and short-term disability
- Progressive Paid-Time-Off with 10 days paid leave during the first year.
- Performance bonus paid quarterly
- Eligible for \$50.00 bonus each quarter for perfect attendance, with an additional \$100.00 bonus if perfect attendance has been met for all four quarters.
- After 12 month of employment, new hires are eligible to join our 401(k) plan with company matching up to 4%.
- Salary: \$15.00/hr.
- Additional \$1.00/hr. shift premium for 2<sup>nd</sup> shift and \$2.00/hr. shift premium for 3<sup>rd</sup>. shift